

THE UNIVERSITY OF ALABAMA®

Solicitations will be administered through the University's electronic system, ESM Sourcing. All Bidders should view and respond to all Solicitations through the ESM system.

If you have previously registered with ESM Solutions and were not sent an Invitation for a Solicitation, please email uapurchasing@fa.ua.edu, requesting to be invited. Be sure to include the Event ID, Bid Name, and Supplier Name, as listed in ESM, with your request. The link to the ESM posting board for The University of Alabama is listed at the bottom of this page. Solicitations can be viewed without registering with ESM, however, registration is required to participate as further described below.

If you have not previously registered with ESM Solutions and you would like to be sent an invitation to participate in a Solicitation, submit responses and receive future invitations, you will need to follow these steps:

1. Register: To register, please go to the following URL: <https://www.esmsolutions.com/supplier-login/> (you may use any browser except Internet Explorer), and select "Not Registered" under "ESM Solutions" (See screenshot below). This will prompt you to go through the registration process.

Supplier Login

Not a supplier? [Login as a customer.](#)



ESM Solutions

Not Registered?



eSchoolMall Version

Not Registered?



Mercury Version

Not Registered?

2. Commodities: The registration process will allow you to select the category description of the products and services that you provide. Doing so will improve our ability to include you in any opportunity that fits your profile.
3. Respond: When you see an opportunity communicated to you through email, we hope that you will respond and offer us your valuable products and services.

Detailed instructions on Registering, Logging In, and setting up your Supplier Profile can be found in the [Supplier Guides](#) available from ESM. If you have any additional questions about the registration process you may contact ESM Solutions at support@esmsolutions.com or by calling 1-877-969-7246 (Option 3 for Customer Support).

Once your registration is completed, you may request to be invited to a Solicitation by emailing uapurchasing@fa.ua.edu. Be sure to include the Event ID, Bid Name, and Supplier Name, as listed in ESM, with your request.

To view current and previous Bids please visit [The University of Alabama Event Posting Board](#). Please be aware of the Status for the event prior to requesting an invitation.